

Decision Summary

Committee: Personnel Committee
Date: 4 February 2014
Committee Clerk: Tish Barker
Tel: 01484 221000

Chair

Councillor Mehboob Khan

Councillors Attended

David James Hall, Robert Christopher Light, Kath Pinnock, David Paul Sheard

1. Membership of the committee

This is where Councillors who are attending as substitutes will say for whom they are attending.

Decision: Apologies for absence were submitted by Councillors Peter McBride and Molly Walton.

2. Minutes of previous meetings held on 18 February and 22 May 2013

To approve the Minutes of the meeting of the Committee held on 18 February and 22 May 2013.

Decision: Minutes of meetings held on 18 February and 22 May 2013 were agreed as a correct record.

3. Interests

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests

Decision: No interests were declared at the meeting.

4. Admission of the public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

Decision: It was agreed that agenda items 8 and 9 - Senior Management Structure of the Council in 2014 and Assistant Director – Secondment be taken in private session due to reports containing confidential information.

5. Deputations / Petitions

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

Decision: No deputations or petitions were received.

6. Public question time

The Committee will hear any questions from the general public.

Decision: No public questions were asked.

PART II

7. Exclusion of the Public

To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

Decision: Public excluded from the meeting.

8. Senior Management Structure of the Council in 2014

To provide members with an update on the Senior Management Structure of the Council in 2014.

Contact: Adrian Lythgo : 01484 221000

Decision: (1) That the overall direction of travel as set out in the considered report in relation to senior management structure arrangements be supported.

(2) That the Chief Executive be asked work on the production of a job description in accordance with the proposed arrangements in the considered report and that a proposal in relation to the approach to recruitment be designed and brought back to Personnel Committee in early June 2014.

9. Assistant Director – Secondment

To provide members with an update regarding an Assistant Director’s secondment.

Contact: David Smith : 01484 221000

Decision: (1) That the proposal as set out in the considered report to extend the contract of the Assistant Director Innovation and Efficiency until September 2014 be approved.

(2) That Authority be delegated to the Chief Executive to further extend the contract of the Assistant Director Innovation and Efficiency subject to the costs of the post being met by West Yorkshire Joint Services.